

Describe how your organization has the ability to operate the requested programs. You may include examples of current or past projects with like or similar scope.

PROGRAM DESIGN

Explain your process for identifying and recruiting participants.

Describe how you will develop meaningful and well supervised work experiences.

What activities will you provide to enhance job skills? In particular, how will you address basic skills, computer skills, occupational skills, and basic employability skills?

What career-exposure activities will your program incorporate? Identify any field trips, guest speakers, job shadowing, aptitude and interest assessments, and college fairs.

Describe your ability to provide sufficient oversight and monitoring of work sites to ensure a quality experience for each participant. Identify key staff members and the percent of their time devoted to oversight and monitoring.

Describe the specific outreach efforts your project will employ to recruit and select participants in the targeted populations.

Will you be leveraging other resources for the project? If so, please explain.

What sources/data have been used to identify worksite/businesses? Provide a list of employers with whom you have an established relationship and who would potentially participate.

PERFORMANCE OUTCOMES

What projected outcomes are expected to be achieved in the project?

Additional Placement Information:

a. Projected average hours worked per week:	
b. Projected average hourly wage:	

Projected demographics of participants: do you expect to enroll individuals from the following populations?

Youth from low-income families	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Youth who have a disability	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Youth who are basic skills deficient	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Youth who are homeless or in foster care	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Youth who are pregnant or parenting	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Youth who are ex-offenders	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Youth who require additional assistance to complete an educational program, or to secure and maintain employment, within the following categories:		
• Youth with poor work history or no work history,	<input type="checkbox"/> Yes	<input type="checkbox"/> No
• Youth with an incarcerated parent or guardian; or	<input type="checkbox"/> Yes	<input type="checkbox"/> No
• Youth with a family history of substance abuse.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Do you expect participants to retain employment after the summer work experience grant-funded period has ended? What percent of youth are projected to be hired by the site employer after the program is completed?

BUDGET

Preparation Funds

BUDGET		Program Expenses		Value of in-kind or leveraged resources	Explanation
Staff Wages	\$		\$		
Staff Fringes	\$		\$		
Travel	\$		\$		
Participant Training	\$		\$		
Supplies	\$		\$		
Contractual	\$		\$		
Other *	\$		\$		
Total	\$		\$		

Provide an overview of how preparation funds will be used to prepare for program activities.

Program activity funds

BUDGET		Program Expenses		Value of in-kind or leveraged resources	Explanation
Staff Wages	\$		\$		
Staff Fringes	\$		\$		
Travel	\$		\$		
Participant Training	\$		\$		
Participant Wages	\$		\$		
Participant Fringes	\$		\$		
Participant Stipends	\$		\$		
Supplies	\$		\$		
Contractual	\$		\$		
Other *	\$		\$		
Total	\$		\$		

2018 funding begins on July 1, 2018. Describe how you will prepare for program activities given the timeline.

Describe how your organization has the ability to operate the requested programs. You may include examples of current or past projects with like or similar scope.

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Describe the specific outreach efforts your project will employ to recruit and select participants in the targeted populations.

Will you be leveraging other resources for the project? If so, please explain.

What sources/data have been used to identify worksite/businesses? Provide a list of employers with whom you have an established relationship and who would potentially participate.

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PERFORMANCE OUTCOMES

What projected outcomes are expected to be achieved in the project?

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Additional Placement Information:

a. Projected average hours worked per week:	
b. Projected average hourly wage:	

List the projected demographics of participants. Include your target categories, or if there are no target populations, how will you focus your efforts to enroll participants?

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